

Please complete this form and return to the Personnel Office



WOODLAND HILLS
SCHOOL DISTRICT

PERSONNEL OFFICE

ADMINISTRATIVE OFFICE

2430 Greensburg Pike, Pittsburgh, PA 15221 • 412-731-1300

APPLICATION FOR ENROLLMENT OF CHILDREN OF
NON-RESIDENT EMPLOYEES UNDER POLICY 202

Employee's Name: _____ Position: _____

Address: _____ Building: _____

Telephone Number: _____

Social Security Number: _____

Signature of Employee: _____

Print Student's Name: _____

Relationship of Student to Employee: _____

Home School District: _____

Address of Home School District: _____

Grade Requested for school year: (**enter school year**) _____

School Requested: _____

The enrollment of children of non-resident employees cannot disrupt the racial balance of any given school or displace a resident student from any program or building. The Board Policy is reproduced on the reverse side of this form for perusal.

To be completed by Woodland Hills Administrative Office

Grade Assigned: _____

School Assigned: _____

Application Approved: _____ Disapproved: _____

Date of School Board Meeting: _____

Superintendent Signature

Upon receipt of this copy of the approved application, please make arrangements for scheduling with the building principal. Please note: This approved application will become part of the student's permanent file.

cc: Central Registration Office
Employee
School

Excerpt of Policy Statement 202 ELIGIBILITY OF NONRESIDENT STUDENTS

The Board shall permit nonresident employees to enroll their children in the school district without tuition payment.

In the event the nonresident employee should retire from public school service and the Woodland Hills School District, become disabled, be furloughed, or be placed on an approved leave of absence, the nonresident employee shall be considered to fulfill the requirement of nonresident employee for this Section. Because of unusual circumstances not covered above, i.e., special education gifted, or vocational/technical school, children of nonresident employees may be admitted or retained only upon the recommendation of the Superintendent and the approval of the Board of School Directors.

The enrollment of children of nonresident employees cannot disrupt the racial balance of any given school or displace a resident student from any program or building.

The admission and enrollment of the children of nonresident employees shall be in accordance with the terms and conditions of this policy.

The Board shall not be responsible for the transportation of the children of nonresident employees.
