



DR. PHILLIP WOODS, PRINCIPAL  
MR. JAMES CHAVIS, Assistant Principal  
MRS. PAMELA WHITE, Assistant Principal

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WOODLAND HILLS SENIOR HIGH SCHOOL  
2550 Greensburg Pike, Pittsburgh, PA 15221 · 412-244-1100·412-242-2344 (Fax)

August 14, 2020

Dear Parent/Guardian and Student:

On behalf of the Woodland Hills Senior High School staff, we would like to welcome you to the 2020-2021 school year. We sincerely hope you and your families had a safe and enjoyable summer break and are looking forward to an exciting and challenging school year. Although this school year will begin virtually, the High School faculty and staff are optimistic in our ability to provide your students with the same outstanding academic experiences we have in the past. The curriculum will remain challenging and our expectations will remain high.

**Virtual School Day Information:**

The first instructional day of school is Monday, August 24th 2020. Teachers will be live streaming daily lessons from their classrooms using Google Classroom. Lessons will also be available in recorded segments for those who are unable to view them in real time or for repeat viewing. In addition, teachers will have weekly office hours for small group and individual conferences/supports.

The virtual school day will begin at 7:20am. For attendance purposes, students will be expected to sign in daily by this time using the high school Google attendance link found on whsd.net. The students will then be expected to follow their schedule, periods 1-8, in real time, and will log into each class at the beginning of each period. The school day will end at 2:25.

**Log into PowerSchool to review your schedule prior to the first day of school.** If there is an error in your course selections, please contact your counselor during the first week of school.

Please note that all WHSD attendance policies are still in effect during virtual instruction including a required written excuse for each absence, indicating the date, reason of absence, and parent/guardian signature *within (3) days of the date of absence.*

**Chromebooks and Instructional Materials**

Every WHHS student will receive a Chromebook to participate in virtual instruction. Along with technology, each student will receive the necessary grade level textbooks and materials to fulfill course requirements. Textbooks and materials will be provided when you pick up your Chromebook on your designated day. Chromebooks will be distributed the week of August 18th-21st. Please see below for the pickup schedule. **Students will pick up materials by grade and last name.**

<b>Grade 12</b>	<b>Grade 11</b>	<b>Grade 10</b>	<b>Grade 9</b>
August 18th	August 19th	August 20th	August 21st
A-L, 8am-12pm	A-L, 8am-12pm	A-L, 8am-12pm	A-L, 8am-12pm
M-Z, 1pm-5pm	M-Z, 1pm-5pm	M-Z, 1pm-5pm	M-Z, 1pm-5pm

## **Forbes Road Career and Technology Center Students**

Forbes Road Career and Technology Center will begin classes on August 24, 2020. Students will attend classes twice a week and on Wednesdays all students will participate virtually. Please see below for the specific schedule. Students, last names A-L will attend class in person on Mondays and Thursdays. Students, last names M-Z will attend class in person on Tuesdays and Fridays. All students will attend virtually on Wednesdays.

## **Student Schedules**

Student schedules were provided at the end of the 2020 school year. As a reminder, schedule changes will only occur under the following circumstances:

- An error was made in the course on the schedule and is different from the course selected.
- You have selected the Work Study Program.
- The level of the course is inappropriate for the student's ability. *(This change will only be made if the parent, teacher and principal feel it is warranted.)*
- A student would like to schedule a more challenging class.

## **Guidance Counselors Assignment**

- Mrs. Weaver      10<sup>th</sup> and 12<sup>th</sup> Grade
- Mr. Brand        9<sup>th</sup> and 11<sup>th</sup> Grade

## **Social Workers**

Mrs. Irwin  
Ms. Snyder

## **School and Home Communications**

You can access your child's scheduled courses and grades at any time by logging into your PowerSchool account. We encourage you to monitor your student's academic progress through this online platform. Communication between home and school is essential for your child's success. With that, we ask that you contact the school with any issues and concerns you may have. Administrators, faculty and staff can be contacted by calling the Main Office or via email. We will also contact you with any issues, concerns, or noteworthy achievements regarding your student. Again, communication between school and home is vital to a student's success. If necessary, please provide the office with updated contact information.

## **Social Emotional Supports**

We recognize that many students may be experiencing anxiety or fear about the current pandemic. We want to ensure that this does not interfere with their ability to learn and grow. We have support and information to provide for the needs of our students. Please contact Mrs. Irwin at [irwike@whsd.net](mailto:irwike@whsd.net).

## **Student Handbook**

Students will receive an electronic copy of the Student Handbook the first week of school. The Handbook contains information regarding student behavior, daily procedures, time schedules, eligibility information, specific guidelines for attendance procedures, etc. Social Studies teachers will review the handbook in more detail during their classes the first week of school. It is the responsibility of every student to know and observe the rules, policies and regulations of the high school and school district. Parents/guardians are asked to review the Student Handbook with your students during the first week of school. Please be sure to go over the dress code policy with your student to ensure that they are dressed appropriately for school in the virtual format.

Sincerely

Dr. Phillip Woods, Principal



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Dear Parent/Guardian:

All medications, including over-the-counter drugs, must have a written order by a licensed medical practitioner and be accompanied by a completed permission form signed by the custodial parent/guardian. A Medication Permission Form is attached for your convenience.

Students are not permitted to carry medication except for inhalers, which may be carried with written permission of a licensed medical practitioner and the parent/guardian.

All medication must be in its original, properly labeled container. All students must register medications with security upon arrival at school. This medication will then be forwarded to the Health Office. The student should then report to the Health Office to update the school nurse and provide the required written permissions.

Sincerely,

Dr. Phillip Woods

# WOODLAND HILLS SCHOOL DISTRICT



## MEDICATION PERMISSION FORM 2020-2021 School Year

### To Be Completed by Physician:

Student's Name	Grade	Age	Room
Name of Medication		Dosage	
Reason		Times	
Termination Date			
Possible Side Effects/Contraindications			
Student Restrictions			
Physician's Signature			
Physician's Phone Number		Date	

Prescribed medication must be in the original labeled bottle. Send only the amount needed.

### To Be Completed by Parent/Guardian:

I will take full responsibility for the prescribed medication, which is to be taken by my son/daughter during school hours. I relieve the school district and its employees of any responsibility for the benefits or the consequences of the medication.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Work Number \_\_\_\_\_



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## WOODLAND HILLS HIGH SCHOOL MILITARY RECRUITING OPT-OUT FORM

**2020-2021 School Year**

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Section 9528 of the ***No Child Left Behind Act*** requires schools to release student's private information to military recruiters including name, address and telephone number, unless a written "opt-out" form is on file with our office. Parents/Guardians/Students who do not wish to release this contact information should sign this form and return it to the Guidance Office by Friday, September 9, 2019.

\_\_\_\_\_ As a parent, I request that my child's private information not be released to military recruiters.

\_\_\_\_\_ As a student, (If 18 years old) I request my private information not be released to military recruiters.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Date



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Attention Students, Parents/Guardians:

As Woodland Hills prepares for virtual instruction, we are making a few changes to student accounts. We are planning this update to occur on or after August 13th. Please review the following items below. More information will be shared in the future.

**Student Passwords:**

To make things more consistent and secure, ALL student passwords are now 8-characters. Your digits have not changed, but now ALL passwords will have 'Whsd' in front of them. This includes Schoology, Office 365 eMail and logging into school computers.

Example: Whsd1234

**Student Google Accounts**

Your WHSD Google Account now has access to gMail! But...to make that work, we had to change it a little. Your login is now 12345@whsd.us

Example: 43262@whsd.us

Your student number and password are the same.

**Student eMail**

As we transition, all WHSD students will have two email accounts this year:

Microsoft eMail ([mail.office365.com](mailto:mail.office365.com))

Example: 12345@whsd.net

Google gMail ([www.google.com](http://www.google.com))

Example: 12345@whsd.us

The passwords for each are the same.

As always, if you need assistance with username and password information, contact your school building for assistance.

Stay tuned for more information about virtual instruction...

**Woodland Hills Senior High School  
2020 - 2021 Regular Daily Schedule**

1	7:20 – 8:12	1	7:20 – 8:12	1	7:20 – 8:12
2	8:16 – 9:01	2	8:16 – 9:01	2	8:16 – 9:01
3	9:05 – 9:50	3	9:05 – 9:50	3	9:05 – 9:50
4	9:54 – 10:39	4	9:54 – 10:39	4	9:54 – 10:39
<b>A</b>	<b>10:39 – 11:09</b>	5A	10:43 – 11:28	5A	10:43 – 11:28
5B	11:13 – 11:58	<b>B</b>	<b>11:28 – 11:58</b>	6A	11:32 – 12:17
6B	12:02 – 12:47	6B	12:02 – 12:47	<b>C</b>	<b>12:17 – 12:47</b>
7	12:51 – 1:36	7	12:51 – 1:36	7	12:51 – 1:36
8	1:40 – 2:25	8	1:40 – 2:25	8	1:40 – 2:25

***\*Schedules may be adapted by Building Principal***

- Teacher start time 7:05
- Teacher end time 2:35
- Student start time 7:20
- Student dismissal time 2:25
- All periods are 45 minutes
- All lunch periods are 30 minutes
- Travel time between classes is 4 minutes

\*Anyone arriving after 7:20am, will be marked tardy and must get a tardy pass from the front office.