

**Woodland Hills School District  
Edgewood Elementary  
Title I District Parent Involvement Policy**

**Challenging and Preparing Our Students**—We believe that a partnership must exist between our parents and our school. We promote positive communication between the school and our students' homes. The school provides a variety of opportunities for parents to be involved in activities supporting our school. We believe teachers have a responsibility to provide the needed framework for parents to nurture their child's formal instruction at home. We will provide materials that can successfully be used at home to reinforce the academic success of children. It is our goal to provide an atmosphere where parents are able to express their view and to assist in problem solving. We want parents to understand that we view them as joint policy and decision makers and plan to emphasize their roles as advocates.

**ARTICLE I**

**Edgewood Elementary will use a variety of communication strategies to provide additional information to parents and to increase parental involvement in supporting classroom instruction.**

- Edgewood Elementary will distribute a monthly newsletter to parents that is developed with participation of the parent-school organization, principal, staff, and parent volunteers. It includes school news, a calendar of school activities, and parenting tips relating to school achievement such as homework tips, organizational skills, and study skills.
- Edgewood Elementary will maintain a Web site to house classroom Web sites for each teacher. Homework assignments and pertinent classroom information will be available on classroom Web sites. Parents may use e-mail to communicate with members of the school staff.
- Edgewood Elementary teachers will routinely contact parents on an individual basis to communicate about their child's progress.
- Edgewood Elementary will provide to parents progress reports with information regarding their child's academic progress and upcoming classroom and school events. Report cards will be distributed every nine (9) weeks throughout the school year.

## **ARTICLE II**

**Edgewood Elementary will hold parent meetings, conferences, and activities regularly throughout the year to increase parental involvement and build staff and parent capacity to engage in these types of efforts.**

- These meetings will include parent training sessions to help parents understand how to enhance their child's education.
- These meetings will include a series of family reading nights that provide an opportunity for parents and their child/children to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement.
- Edgewood Elementary will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan.
- Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestion for coordinating school-parent efforts and explanations of homework and grading procedures.
- Edgewood Elementary will engage parents in the following types of roles and activities to increase their involvement and support for student learning:

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| ●Special Parent Lunches                     | ●Book Fair Helpers                      |
| ●Award's Day Presentations                  | ●Field Trip Volunteers                  |
| ●Family Reading Night                       | ●Orientation Presentations              |
| ●Open House                                 | ●Band/Chorus Concerts                   |
| ●Various Committees                         | ●Principal's Elite 100 Club             |
| ●Family Game Nights                         | ●Guest Readers                          |
| ●Career Day                                 | ●Dr. Seuss Activity Day                 |
| ●Kindergarten Orientation                   | ●Pre-K Orientation                      |
| ●Pre-K Promotion Ceremony                   | ●6 <sup>th</sup> Gr. Promotion Ceremony |
| ●National parent Involvement Day Activities |   |

### **ARTICLE III**

**Edgewood Elementary will provide information to parents about volunteer opportunities.**

- Edgewood Elementary will provide opportunities for parents and community members to support the instructional program through such programs as Reading Buddies, Tutoring, and Special Friends.
- Edgewood Elementary will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents. Teachers will explain the requirements to parents and encourage them to become involved in the school. Brief training sessions will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful

### **ARTICLE IV**

**Beginning the 2012/2013 school year, Edgewood Elementary will work with parents to create a School-Parent-Student Compact.**

- Edgewood Elementary staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

### **ARTICLE V**

**Edgewood Elementary will provide an opportunity for parents to engage in decision making processes in regarding the school's Title 1, Part A Program.**

- Edgewood Elementary will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- Edgewood Elementary will ask parents to serve on curricular and instructional review committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.

- Edgewood Elementary will engage parents in decisions about the allocation of its Title 1, Part A funds for parental involvement.

## **ARTICLE VI**

### **Edgewood Elementary will provide a parent resource center for parents.**

- Parents may check our materials, use the computer to check grades, and visit educational Web sites. Parents will be encouraged to view the Title 1 Plan located in the parent resource center or media center. A suggestion sheet will also be available for parental input. Edgewood Elementary will open the resource center at hours that are convenient to parents.

## **ARTICLE VII**

### **Edgewood Elementary will engage parents in an evaluation of parental involvement efforts.**

- Edgewood Elementary will engage parents in the annual evaluation of the Title 1, Part A program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents, and school staff. The Title 1 Committee, made up of teachers, parents, and school staff, will determine the effectiveness of the parental involvement plans and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in numbers of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.
- Last updated September 2014